





**Packaging definition**

Returnable packaging supplied by Radiadores Ordóñez shall always be used.

DENOMINATION		EXTERNAL DIMENSIONS
864		<b>600X400X350</b>
865		<b>800X400X350</b>
901		<b>1200*1000*600</b>
<b>Euro palet</b>		<b>1200X800X140</b>

- **Individual protection.** The material must be placed in a sealed plastic bag to protect the product from dirt.



The supplier is responsible for the quality of the product from manufacture to point of use. If any part requires additional protection inside the bags, the supplier must provide it to ensure product quality.

**Delivery rules:**

References using containers 864 and 865 must be packaged according to the following specifications:

- **Euro pallet:**

Pallets used for delivery must be in perfect condition.

- **Height:**

Containers will be placed on a 1200x800 pallet and stacked to a maximum of two heights.



The supplier must respect the maximum height defined for this type of part.

- **Transport**

Packaging elements must be properly placed on the pallet and securely fixed using methods that prevent deformation, such as plastic film. The use of metal straps is strictly prohibited. If necessary for stacking during transport, empty boxes must be used to complete a layer to facilitate stacking.

The characteristics of the transport vehicle must allow unloading with a forklift at docks. Sliding pallets along the truck floor will not be permitted prior to unloading.

### **Use of alternative packaging**

In case it is not possible to comply with any point of this standard due to the characteristics of the materials, the supplier must inform Radiadores Ordóñez of the proposed packaging, which will be studied and approved. Final validation will occur after reviewing the first shipment.

In exceptional cases (shortage of containers due to program increase, stock during holidays, etc.), non-returnable packaging may be used as long as it respects the maximum dimensions of the original packaging, which must not exceed 840 mm in height.

### **Identification**

The supplier must identify each shipping unit with one label per package, and each packaging unit within the set must also be identified with a box label. Each shipping unit must contain materials of a single reference. The label must be placed in the container's label holder and must not be glued directly.



Mandatory fields on the shipping label:

- Customer and delivery address
- Delivery note number
- Number of boxes
- Quantity of pieces
- Ordóñez reference
- Supplier
- Purchase order(s)

Mandatory fields on the box label:

- Delivery note number
- Quantity of pieces
- Ordóñez reference
- Date
- Supplier
- Purchase order
- Batch number



## INSTRUCTIONS FOR RETURNABLE PACKAGING PLASTICS INJECTION SUPPLIERS

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The packing list must be attached externally to the shipping unit, indicating the purchase order, Ordóñez reference, packages per reference, quantity of pieces per package, total number of packages and pieces per reference, and the total number of packages and pieces.

### PACKING LIST

Nº packing list	Fecha
Proveedor	Cliente
Orden de compra	Dirección de entrega

Referencia de cliente	XXXX	
	Nº palet	Cantidad
	1	150
	2	150
Total	2	300

Referencia de cliente	XXXZ	
	Nº palet	Cantidad
	1	300
	2	300
Total	2	600

	Pallet	Cantidad
Total	4	900

**Penalties** Radiadores Ordóñez reserves the right not to unload pallets that do not comply with this rule or to issue a charge for handling costs.

### Modifications

Date	Description	Prepared by
31/07/19	1st Edition	M. Valiente
02/12/19	2nd Edition	M. Valiente
05/10/21	3rd Edition	M. Valiente
15/10/25	Added mandatory fields for labels, and documentation	M. Valiente